

**REGULAR CALLED MEETING
City Council
April 26, 2022**

The City Council of the City of Brownwood, Texas, met in a Regular Called Meeting on Tuesday, April 26, 2022, at 9:00 a.m., in the Council Chambers, City Hall, 501 Center Avenue, Brownwood, Texas, with the following members present:

Stephen E. Haynes	:	Mayor
HD Jones	:	Councilmember Ward 1
Ed McMillian	:	Councilmember Ward 2
Melody Nowowiejski	:	Councilmember Ward 3
Draco Miller	:	Councilmember Ward 4
Walker Willey	:	Councilmember Ward 5
Emily Crawford	:	City Manager
Pat Chesser	:	City Attorney
Christi Wynn	:	City Secretary

with no members absent, constituting a quorum of the City Council.

CALL TO ORDER: Mayor Haynes called the meeting to order.
PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Councilmember Miller.
INVOCATION: Invocation was given by Councilmember Nowowiejski.
ITEMS TO BE WITHDRAWN: None

INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITIONS:
 Mayor Haynes welcomed Brownwood High School students.

CITIZENS PRESENTATIONS: None

APPROVAL OF MINUTES:
 A motion was made by Nowowiejski, seconded by McMillian, to approve the minutes of the Regular Called Meeting on April 12, 2022, and a Special Called Workshop held on April 19, 2022, as presented. Upon vote, motion carried unanimously.

CLAIMS AND ACCOUNTS:
 Chief Accountant, Leah Thomas was available for questions regarding the checklist. A motion was made by Willey, seconded by Miller, that the Claims and Accounts dated through April 22, 2022, be approved for payment as submitted. Upon vote, motion carried unanimously.

BIDS:
Consider awarding a bid in the amount of \$149,890 to Ace Golf Netting and authorize the City Managers signature on a contract to install 2,600 feet of litter fence at the Landfill.

Director of Development Services, Tim Murray, presented the item for Public Works Director, Henry Wied. He stated that the 2020 Tax Note included the installation of a new litter fence at the Landfill. City personnel advertised the project and received the following bids: Net Connections \$128,245. This bid did not comply with bid specifications and was rejected. Ace Golf Netting \$149,890; West Coast Netting \$349,700; and Empire Fence and Netting \$389,650. Based on the tabulated scores Ace Golf Netting received the highest score because they complied with all aspects of the Request for Proposal. The original tax note amount anticipated for the litter fence was \$175,000. We were required to move power lines for \$55,928. That leaves \$119,072 available for the fence cost. Accepting the bid of \$149,890 will require moving \$30,818 of unused funds from another project within the Tax Note to cover the overage due to unanticipated cost increases. There are funds remaining in the tax note, including \$5,725 from the completed Landfill scales project, and \$105,438 for Fleet Fuel Pumps. We will be acquiring quotes for an awning over the fuel pumps. City Staff recommends using the \$5,725 from the Landfill scales and cover the remaining \$25,093 from the fuel pump project funds. Councilmembers asked why one bid was rejected. Mr. Murray explained that the bidder did not use prevailing wage rates which could cost the City a lot of money if the bid was accepted and labor costs were higher than anticipated during the course of the work. Councilmembers asked why two bids were so much more than Ace Golf Netting. Mr. Murray explained that the other two bidders are from out of state and travel costs were included in the estimations.

A motion was made by McMillian, seconded by Nowowiejski, to award a bid in the amount of \$149,890 to Ace Golf Netting and authorize the City Manager's signature on a contract to install 2,600 feet of litter fence at the Landfill. Upon vote, motion carried unanimously.

AGREEMENTS AND CONTRACTS:

Consider an amendment to the Chapter 380 agreement with Brownwood Hotel Partners, LP to extend the project commencement date by six months.

Executive Director of the Brownwood Municipal Development District, Ray Tipton, stated that an economic development / Chapter 380 agreement was executed on February 22, 2021, with Brownwood Hotel Partners, LP. In paragraph 3.2 of the agreement, it calls for construction of the Hotel to commence within twelve months of the effective date. The start of the project has been delayed, but the developer is getting close to closing their loan and are looking to start construction in the next two months. They are asking for additional time to begin construction under the agreement. Staff recommends six months from the execution of the amendment. The BMDD board approved this action at their April 19th board meeting.

A motion was made by Nowowiejski, seconded by Willey, to approve the amendment to the Chapter 380 agreement with Brownwood Hotel Partners, LP to extend the project commencement date by six months. Upon vote, motion carried unanimously.

REPORTS:

COVID-19 and Vaccination Update

Brownwood / Brown County Health Department Administrator, Lisa Dick, gave an update stating that last week there were ten positive COVID cases reported. As of today, there are fourteen. The number of people with one dose of the vaccination is 17,771. Those that have been fully vaccinated are around 50% in Brown County. There were no deaths reported this week bringing the two-year total death count to 253. The Health Department continues to give vaccinations by appointment and maintain extended hours.

Budgetary Control Report

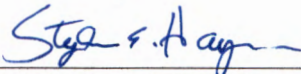
Finance Director, Melanie Larose, presented the Budgetary Control Report through March 31, 2022. This represents six months and 50% of our fiscal year. The Budget Summary shows revenue to be down by \$703,894. This is because we have not sent out the payment in lieu of taxes (PILOT) bills yet as we had to negotiate new agreements with the industrial companies. That bill will be sent in the next few weeks. Around 57.57% of revenue has been collected and we have spent 47.70% of the funds. The Summary of Revenue shows we have collected \$10,979,917 in the General Fund. The Total Revenue graph showed Ad Valorem Tax at 29%, Sales Tax revenue at 17%, Water revenue at 16%, Sewer revenue at 10%, and Sanitation and Landfill gate revenue both at 8%. Expenses are in line with where they should be and are at 47% for the year. The Total Expenditures graph shows Police at 15%, Water at 14%, Fire at 12%, and Landfill at 8%. The Comparative Investment Balance shows we have \$13,841,516 in operating funds. Last year we had \$9,847,754. The number of days in reserves is 138 compared to last year’s number of 100. Sales Tax analysis through April shows we have collected \$3,792,907. We are up compared to what we budgeted for by \$327,622 or 9.5% and compared to last year, we are up \$326,123 or 9.4%. The Water Consumption and Sales Analysis show we are up 3.9% compared to our budget.

Quarterly Investment Report

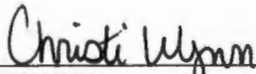
Mrs. Larose presented the Investment Report for the quarter ended March 31, 2022. A new fund line was added for American Rescue Plan Funds with an amount of \$2,100,045. The total TexStar investment balance is \$13,842,459 and earned \$2,848 in interest. The total TexPool investment balance is \$ 11,805.997 and earned \$1,236 in interest. The investments are at TexPool 54% and TexStar 46%. A line graph of Investment Interest Earnings shows we earned \$4,084. Comparison of Investments by Type – Operating Funds - First Quarter 2022 \$25,648,456; First Quarter 2021 \$18,129,490; First Quarter 2020 \$16,421,527; and First Quarter 2019 \$14,691,932.

ADJOURNMENT:

There being no further business, Mayor Haynes declared the meeting adjourned.



STEPHEN E. HAYNES, Mayor

ATTEST: 

CHRISTI WYNN, City Secretary